

# ***Integrated Justice Information Board***

## **Meeting Agenda**



**October 21, 2003, 10:00 AM.**

DIS Academy Classroom, Forum Bldg.  
605 11th Ave SE  
Olympia, Washington

10:00 Welcome and Introductions Presiding Co-Chair

10:05 Review, Corrections and Approval of September 16, 2003 meeting minutes

*Draft included in meeting materials.*

Steve Clem

ACTION: Approve final draft of meeting minutes

10:15 Discussion and Adoption of Bylaws

*Two drafts of Bylaws included in meeting materials. Both reflect the Co-Chair approved arrangement. The alternative drafts include/exclude the office of Vice Chair. Question: Does SHB 1605 require election of a Vice Chair?*

Brian LeDuc

ACTION: Decide if Board will elect Vice Chair.

ACTION: Adopt Bylaws

10:30 Report of Program Director

- *Technical Advisory Group Update (1)*
- *SEARCH review of MTG report (2)*
- *Website redesign*
- *Memo from the Governor*
- *2004 Supplemental Budget Request*
- *Center for Society, Law and Justice update*

Brian LeDuc

*Written reports included in materials on some topics.*

*Discussion of JIN Program Office budget, work plan and priorities.*

11:00	<p>Federal Grants Process Overview</p> <p><i>Presentation of an overview of the federal grants process for justice information projects. What is the Board's role in the federal grants process? Should project criteria and priorities adopted by the former JIC and CJIA be confirmed? What is the process to re-examine criteria and priorities and to implement changes?</i></p> <p>ACTION: Should previously adopted project criteria and priorities be adopted as policies of the Board?</p> <p>ACTION: If changes are desired, what will be the process used to examine changes and make recommendations for the Board's consideration?</p>	<p>Steve Clem Bev Hempleman</p>
11:30	<p>Board-JIN Mission-Vision Statement</p> <p><i>Discussion to explore Board's desire to adopt a Mission-Vision Statement. Is one desired? If so, should it reflect SHB 1605?</i></p> <p>ACTION: Should the Board adopt a Mission-Vision Statement?</p> <p>ACTION: If a Mission-Vision Statement is desired, what will be the process used to draft a recommended Mission-Vision Statement for the Board's consideration?</p> <p><i>Discussion example included in meeting materials</i></p>	<p>Steve Clem</p>
11:45	<p>Meeting Summary</p> <ul style="list-style-type: none"> <li>Identify Action Items</li> <li>Next Meeting Date and Proposed Agenda Items</li> </ul>	<p>Presiding Co-Chair</p>